

**Calling of LD Biennial Reorganizational Meetings:** As provided in RCW 29A.80.061, the KCDCC Chair shall, within 45 days after the statewide general election in each even-numbered year, for the purpose of electing a Legislative District Chair for each district located primarily within the County, issue calls for separate meetings of all elected precinct committee officers in each such district. As provided in Article IX.C of the Washington State Democratic Party (WSD) bylaws, each such meeting shall be scheduled to occur in the December or January immediately following the even-year general election and shall serve as the organizational meeting of the respective Legislative District Organization, in which certain officers in addition to the Chair are elected. Each such meeting shall be conducted in accordance with WSD and KCDCC rules.

## **Proposed Agenda for Legislative District Reorganizational Meetings**

- Call to Order by Temporary Meeting Chair
- Flag Salute
- Appointment of Secretary, Parliamentarian, Sergeant-at Arms and Tally Committee
- Credentials Report
- Adoption of Agenda and Meeting Rules
- Adoption of District Organization Bylaws and Standing Rules
- Election of District Chair (who presides from this point on)
- *Appointment of District Credentials Committee (if needed)\**
- Election of All Other District Officers (ordered as per District Rules)\*
  - *District Credentials Report regarding non-PCO members\**
- Approval of PCO Applications (if any)
- Old Business
- New Business
- Good of the Order
- Adjournment

\* The Temporary Meeting Chair may customize proposed agenda items as warranted, for example, to expand “Election of All Other District Officers” into an actual list of officers. Moreover, if a District Credentials Committee is actually needed, that committee’s report must occur prior to the first election in which non-PCOs are allowed to vote (see Rule 5).

Guest speakers may be introduced and/or allowed speaking privileges at the discretion of the Temporary Meeting Chair or newly elected District Chair.

## Proposed Rules for Legislative District Reorganizational Meetings

1. The meeting shall be called to order by a Temporary Meeting Chair, who shall be either the KCDCC Chair or his/her designee. The Temporary Meeting Chair
  - a) shall have appointed a Credentials Committee to administer sign-ins for the District's Precinct Committee Officers (PCOs);
  - b) shall also appoint, for the meeting, a Secretary, Parliamentarian, Sergeant-at-Arms, and Tally Committee; and
  - c) shall preside until a District Chair has been elected.
  
2. After adoption of the Agenda and meeting Rules, the body shall adopt bylaws for the District Organization. Bylaws adoption may be postponed, either to later in the reorganization meeting or to a subsequent meeting of the organization; however, until such time as the District Organization adopts bylaws for the 2015-2016 biennium, its existing bylaws are acknowledged as remaining in effect.

Regardless of whether bylaws adoption is postponed, the body may adopt standing rules for the District Organization.
  
3. Only District-resident PCOs elected at the August 5, 2014 primary – including those elected by virtue of being the only candidate to file in a precinct – shall be eligible to vote on the adoption of bylaws or in elections for
  - a) District Chair;
  - b) Vice-Chair (i.e., the office considered to be *the* Vice Chair of the organization for WSD purposes, even if the actual title is different; e.g., "First Vice-Chair" or "Vice-Chair for Pierce County");
  - c) State Committeeman and State Committeewoman;
  - d) Representatives and Alternates to the KCDCC Executive Board, including the Vice-Chair for King County in those districts where such office exists and differs from the Vice-Chair of the organization per clause (b) above;
  - e) Representatives to other county central committees, as applicable;
  - f) Representatives to congressional district organizations, as applicable.
  
4. Officer elections shall proceed in the sequence specified by District rules (as defined in Rule 9), which, in turn, defaults to the order the offices are first listed in the District Organization's bylaws, so long as
  - a) the District Chair is elected first, and,
  - b) if District rules fail to provide for election of one or more of the officers listed in Rule 3 as required by WSD or county committee bylaws, those missing elections shall be held, in the order specified by Rule 3, immediately after the election for the last required office provided for.

5. If there exist officer positions or subsequent business on which non-PCO members of the District Organization may vote, and such voting members exist (even if only potentially via renewal of membership with immediate voting rights pursuant to District rules):
  - a) a District Credentials Committee to process membership renewals and issue credentials to eligible non-PCO members present shall be formed as per District rules, or, if District rules do not address such matter, shall be appointed by the District Chair upon his/her election; and
  - b) upon completion of the last officer election prior to those officer elections and subsequent business that non-PCO members may vote on,
    - i. the meeting shall, if necessary, recess to allow completion of membership renewals and credentialing for all non-PCO members present at that time, following which
    - ii. the District Credentials Committee shall report on the non-PCO members, which shall include the total number of such members credentialed;

provided, however, that credentials issued to non-PCO members must be visually distinct from those issued to PCOs, and any ballots issued to non-PCO members must be visually distinct from those used for elections where only PCOs are allowed to vote.

6. The process for nominating and electing all positions shall include the following:
  - a) Call for nominations.
  - b) Closing of nominations.
  - c) One-minute nomination speech for each candidate, in which the order of speeches is determined by the order of nomination.
  - d) One-minute seconding speech for each candidate.
  - e) Speakers for all races may be PCOs, candidates, or other residents of the Legislative District willing to publicly declare themselves as Democrats.

7. Uncontested candidates may be elected by acclamation. For contested elections, a written ballot is required.

When PCOs vote for organizational officers (e.g., chair, vice chair, secretary, treasurer, state committeepersons), they do not have to vote by signed ballot provided that there is a mechanism to ensure the eligibility of those who cast ballots; e.g., a check-off list, sign-in-sheet, or ballot receipts. (WSD Charter VII.G.2). If District rules do not specify whether signed ballots are required in this case, this decision shall be made by the body prior to election of the District Chair.

8. Persons approved by the body to be appointed to fill a PCO vacancy do not actually become PCOs until appointment by the County Chair, and no such appointment shall be effective prior to adjournment of the reorganization meeting. This does not preclude such persons being treated as members of the District Organization immediately upon approval if District rules so allow.
9. District rules, i.e., the District Organization's bylaws, special rules of order, standing rules, and designated parliamentary authority – or, lacking such, the latest edition of Roberts Rules of Order Newly Revised – shall govern all other aspects of the meeting.

## References

### **KCDCC Bylaws Article XIII: Legislative District Organizations**

#### **Section 13.1: Organization**

- Following reorganization of the KCDCC, the County Chair shall call a meeting of all duly elected PCOs of each Legislative District for the purpose of reorganizing the District. In each newly created district, a meeting of PCOs shall be called by the County Chair within 60 days of creation of said district. Each Legislative District Organization shall function continuously until its next reorganization meeting.
- Reorganization rules shall be prepared by the Platform, Resolutions and Bylaws Committee and ratified by a majority vote of the Executive Board.

#### **Section 13.2: Bylaws**

Each Legislative District Organization shall, not later than its second meeting after being reorganized, by a majority vote of PCOs, adopt bylaws that are not in conflict with WSDCC or KCDCC Bylaws. Those bylaws shall be continuous and shall remain in effect unless modified or changed by the Legislative District Organization in accordance with procedures set forth in those bylaws, until the adoption of post-reorganization bylaws as required in this section.

#### **Section 13.3: Election of Officers**

The Legislative District Chair, Vice-Chair, State Committeeman, State Committeewoman, Representatives and Alternate Representatives to the KCDCC Executive Board must be members of the Legislative District Organization they represent. They shall be elected by majority vote of the PCOs in that district, present and voting. Excepting the positions of State Committeeman and State Committeewoman, the Legislative District Organization bylaws may require that these officers be PCOs. The PCO status of the positions of State Committeeman and State Committeewoman are governed by WSDCC bylaws.

**WSD Bylaws IX.B:** In any legislative district organization, only elected precinct committee officers and precinct committee officers appointed after the organizational meeting shall vote for district chair, vice chair, state committeewoman, state committeeman and any representative the legislative district organization is authorized to send to other Party organizations, and on the adoption or amendment of bylaws. Legislative district organizations may allow other Democrats to participate in all other functions.

**WSD Bylaws IX.C:** Each legislative district organization shall be organized according to state law, the Charter and Bylaws of the Democratic Party of the State of Washington, and other provisions pursuant to the authority of the Charter. The legislative district organization shall be organized in accordance with rules passed by the county central committee in those counties in which there are two or more complete legislative districts. In legislative districts where counties have not provided for legislative district organization meetings, the SCC Chair shall do so. Its organizational meeting shall take place in December or January following each state general election held in even-numbered years. At the organizational meeting, the legislative district organization shall elect a chair, a vice chair, a state committeewoman, a state committeeman and any representatives it is authorized to send to other Party organizations. The legislative district organization shall have a minimum of four (4) regular meetings a year.

RCW 29A.80.061

Legislative district chair — Election — Term — Removal.

Within forty-five days after the statewide general election in even-numbered years, the county chair of each major political party shall call separate meetings of all elected precinct committee officers in each legislative district for the purpose of electing a legislative district chair in such district.